

**NSASA Event Database Request Form** Name-- \_\_\_\_\_

This new policy goes into effect November 1, 2012 and applies to all NSASA members. If you plan on attending events in the future, you must comply with this policy. There are no exceptions to this rule. Please allow enough time for you to print and mail your policy agreement You must initial after each number and complete page 2. Also, please put a return address label on your envelope. There will not be confirmation emails sent for receipt of paperwork. Please mail to:

Dawn Tortora-Morici  
213 East Dover St.  
Valley Stream, NY 11580

1. When signing up for events, please follow the specific sign up directions. Different information is needed based on different events. With over 1600 members in our group, we cannot respond to individual emails that do not have the complete information requested. Incomplete emails will be deleted. . \_\_\_\_\_

2. Event sign ups will be through a lottery system. No one is guaranteed admission, EVER, regardless of what time they send their email. There are hundreds of people who send us emails at the exact same time. With the current volume of members and requests, there will always be waitlists for our events. \_\_\_\_\_

3. Confirmations will not be sent out immediately. It will take up to 72 hours to receive a confirmation or waitlist response to our events. Do not send us multiple emails asking why you did not get in or when you are going to receive a response. \_\_\_\_\_

4. Please do not contact the Board of Directors on their home phones regarding NSASA events. We can all be contacted via email. Please allow us up to 72 hours to respond to your emails. \_\_\_\_\_

5. As always, if you received a confirmation for an event, and you can no longer attend, you must email us immediately. We always have a waitlist! If you do not cancel, then you are preventing another family from attending. Please have consideration for other families who are waiting to get in. Failure to show up will result in you having to pay the price of your tickets for the event you did not show up for. You will not be permitted to sign up or attend future NSASA events until you have done so. \_\_\_\_\_

6. You cannot just 'show up' to an event. In order to attend an event, you must follow the specific sign up instructions, AND receive a confirmation for the specific event. Please remember that events are for immediate family only and the child with autism must attend the event. For our purpose, "Immediate Family" includes-- parent(s), and siblings of child with autism that reside in the home full time. For certain events, we do allow extended family members such as grandparents cousins, etc. to attend and pay their admission price. This is done on an event-by-event basis, after registration of NSASA members has been completed. A post will be made and if you would like to bring to bring extended relatives, you must request admission for them and receive confirmation. \_\_\_\_\_

7. People who are repeated "No Shows" for events will be automatically waitlisted for future events. Also, failure to follow the above stated rules may result in being waitlisted for future events. \_\_\_\_\_

**I confirm that I have read and acknowledge the above policies. I understand that my family needs to comply by the above rules in order to attend free events with NSASA.**

\_\_\_\_\_  
signature

**Information for NSASA Event Database**

For efficiency, please choose one **family name** that you will use for event registration. While we are aware the some family members have different last names, we need one family name to avoid confusion and multiple emails to clarify your request for admission to an event.

Please print neatly.

**Family name** \_\_\_\_\_

**Name of Parent(s)** \_\_\_\_\_

**Mailing address** \_\_\_\_\_  
\_\_\_\_\_

**Phone #** \_\_\_\_\_

**Email address** \_\_\_\_\_

<b>Name(s) of Child(ren)</b>	<b>Year of birth</b>	<b>Diagnosis</b>
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1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_